

Julie Davis

Author, Editor

Creative writer with a love for words and a passion for editing.



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EDUCATION

M.S., Entertainment Business

Full Sail University

03/2021 - 03/2022

4.0 GPA

Accomplishments

- Valedictorian
- Recipient of Advanced Achievement Award

B.F.A., Creative Writing for Entertainment

Full Sail University

10/2017 - 12/2019

4.0 GPA

Accomplishments

- Valedictorian
- Recipient of Advanced Achievement Award

WORK EXPERIENCE

Veterinary Assistant

Banfield Pet Hospital

09/2021 - Present

Achievements/Tasks

- Answer client questions in person and via phone
- Accurately type while simultaneously speaking with clients
- Determine client issues and find creative solutions
- Maintain accurate client and patient record
- Accurately enter data into company-specific software
- Work efficiently without supervision

English Editor

SCRIPTS Asia

04/2020 - 05/2022

Achievements/Tasks

- Proofread copy for grammar, spelling, and punctuation
- Modify documents to meet style guide requirements
- Edit long-form content/documents
- Find and correct any mistakes/inconsistencies in material
- Complete multiple projects per week
- Meet strict deadlines

Security Assistant

Defense Finance and Accounting Service

09/2020 - 09/2021

Achievements/Tasks

- Process customer paperwork and enter data into online databases
- Adhere to policies and procedures for granting temporary base access passes
- Communicate with management in order to effectively solve problems
- Collaborate with team members in order to meet deadlines

SKILLS

Creative Writing

Proofreading

Copy Editing

Critical Thinking

Quick Learner

Remote Work

Writing

Self-Motivated

Multitasking

Attention to Detail

Time Management

Project Management

Prioritization

PUBLICATIONS

Coordinates: Unknown (03/2021)

- A fictional short story written for a writing competition (and published) on Vocal.com.

What Colors Can Dogs See? A Guide to Your Dog's Eyes (06/2020)

- An article published on Furzly.com about the colors that are visible to your dog.

Beneath the Boughs (12/2019)

- An interactive fiction game set in a forest both mythical and mysterious. You've wandered into this forest in search of your lost dog, but what you find may not be so mundane.
- Created and wrote branching storyline and character decision options.

Ghosts and Daemons and Cultists, Oh My! (10/2018)

- GHOSTS AND DAEMONS AND CULTISTS, OH MY! is a collection of four, fantasy short stories. Each story provides an interaction with a magical or paranormal entity, and if you read closely, you can find where at least two of the stories connect. (Self-published eBook)

The Rift (07/2018)

- Fantasy flash fiction story (roughly 700 words) published in Scarlet Leaf Review print edition.

AWARDS

Valedictorian (03/2022)

Awarded for achieving the highest GPA in degree program.

Advanced Achievement Award (03/2022)

Acknowledges outstanding achievement, effort, dedication, energy, sacrifice, skill, and leadership throughout entire degree program.

Course Director Award (Business Plan Development) (02/2022)

Course Director Award (Transmedia Writing) (08/2019)

Awarded for demonstration of outstanding effort and good attitude.

Course Director Award (Children's Entertainment) (06/2019)

Awarded for demonstration of outstanding effort and good attitude.

Course Director Award (Literary Genre 2) (05/2019)

Awarded for demonstration of outstanding effort and good attitude.