# **Julie Davis**

Author, Editor

Creative writer with a love for words and a passion for video games.



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Attention to Detail

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# **EDUCATION**

### MS, Entertainment Business **Full Sail University**

03/2021 - Present 4.0 GPA

### BFA, Creative Writing for Entertainment **Full Sail University**

10/2017 - 12/2019

4.0 GPA

Accomplishments

- Valedictorian
- Recipient of Advanced Achievement Award
- Member of National Society of Collegiate Scholars

# **WORK EXPERIENCE**

### **Veterinary Assistant** Banfield Pet Hospital

09/2021 - Present

Achievements/Tasks

- Work closely with other pet healthcare professionals
- Support veterinarians and veterinary technicians
- Ensure the safety of pets, clients, and other associates
- Assist, and communicate with, clients
- Accurately enter data into company-specific software
- Clean, restock, and organize work areas

### **English Editor SCRIPTS Asia**

04/2020 - Present

Achievements/Tasks

- Edit written transcript files to fix any grammatical errors
- Modify transcript files to meet style guide requirements
- Maintain flexible work schedule
- Ensure internal/external quality standards
- Communicate with management when necessary

# **Security Assistant**

# Defense Finance and Accounting Service

09/2020 - 09/2021

Achievements/Tasks

- Process customer paperwork and enter data into online
- Adhere to policies and procedures for granting temporary base access passes
- Communicate with management in order to effectively solve problems
- Collaborate with team members in order to meet deadlines

# **SKILLS**

**Creative Writing** Proofreading Copy Editing

**Critical Thinking** Remote Work Quick Learner

Organized Microsoft Office Team Focused

Self-Motivated Multitasking

Time Management Project Management

Organization

# **PUBLICATIONS**

#### Coordinates: Unknown (03/2021)

A fictional short story written for a writing competition (and published) on Vocal.com.

#### What Colors Can Dogs See? A Guide to Your Dog's Eyes (06/2020)

An article published on Furzly.com about the colors that are visible to your dog.

#### Beneath the Boughs (12/2019)

- An interactive fiction game set in a forest both mythical and mysterious. You've wandered into this forest in search of your lost dog, but what you find may not be so mundane.
- Created and wrote branching storyline and character decision options.

#### Ghosts and Daemons and Cultists, Oh My! (10/2018)

GHOSTS AND DAEMONS AND CULTISTS, OH MY! is a collection of four, fantasy short stories. Each story provides an interaction with a magical or paranormal entity, and if you read closely, you can find where at least two of the stories connect. (Self-published eBook)

#### The Rift (07/2018)

Fantasy flash fiction story (roughly 700 words) published in Scarlet Leaf Review print edition.

# **AWARDS**

#### Valedictorian (12/2019)

Awarded for achieving the highest GPA in degree program.

#### Advanced Achievement Award (12/2019)

Acknowledges outstanding achievement, effort, dedication, energy, sacrifice, skill, and leadership throughout entire degree program.

#### Course Director Award (Transmedia Writing) (08/2019)

Awarded for demonstration of outstanding effort and good attitude.

#### Course Director Award (Children's Entertainment) (06/2019)

Awarded for demonstration of outstanding effort and good attitude.

### Course Director Award (Literary Genre 2) (05/2019)

Awarded for demonstration of outstanding effort and good attitude.

#### Course Director Award (Project & Portfolio IV) (03/2019)

Awarded for demonstration of outstanding effort and good attitude.